


City of York Council Standards Committee	
Pre Hearing checklist	
Complainant	
Subject Member	Councillor
Investigating Officer	
Do you intend to attend the proposed hearing to give evidence or make representations	
Yes/No	
Do you wish to be represented at the hearing by a solicitor, barrister or another person.1	
Yes/No	
If so by who?	
<i>Name of representative and capacity in which they act: e.g. solicitor, friend, fellow Councillor</i> ARIF KHALFE - FRIEND	
Do you wish the whole or any part of the hearing to be in private?	
Yes/No	
If yes please explain why2	

1 Although there has to be a degree of formality to the proceedings of the committee it will be unusual for subject members to be represented. The procedure is not adversarial. The Committee will act in an inquisitorial manner to ensure that the circumstances of the case are fully understood.

2 The Standards Committee's general position is that hearings should be held in public and that documents should be publicly available in advance of the meeting. However, there may be circumstances in which fairness to individuals dictates and the provisions of schedule 12A to the Local Government Act 1972 allow, information to be considered in private. The Council's proper officer will determine whether papers should be publicly available and the Hearing Sub Committee will determine whether the meeting or any part of it should be in private.

Do you wish any part of the Investigating Officer's report or other relevant documents to be withheld from the public?
Yes/No <input checked="" type="radio"/>
If yes please explain why³
Do you disagree with any of the <u>facts</u> found by the investigating officer as set out in his her report?
Yes/No <input checked="" type="radio"/>
If yes please set out briefly the facts that you dispute and your view as to the true factual position

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